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PERSONNEL

HN 8 July 1965

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EMPLOYEE CONDUCT

- 1. By Executive Order 11222 dated 8 May 1965, the President set forth the high standards of ethical conduct to which all officers and employees are expected to adhere in the performance of their official duties. Among other things, the order prohibits officers and employees from engaging in outside activities or having any financial interest, direct or indirect, that might result in a conflict or apparent conflict of interest between their private interests and their official duties and responsibilities.
- 2. In accordance with the wishes of the President that employees be encouraged to seek counsel and guidance when confronted with questions relating to ethical conduct or possible conflicts of interest, the Director of Central Intelligence has designated the General Counsel as the official to advise Agency officers and employees in regard to such matters.
- 3. All Agency officers and employees are expected to adhere to exemplary standards of behavior, to conduct themselves in strict accordance with the provisions of HHB , and to avail themselves of the opportunity for counseling and guidance should their personal situation make such action appropriate.

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FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

R. L. BANNERMAN Deputy Director for Support

DISTRIBUTION: ALL EMPLOYEES